

2023

ACADEMIC YEAR

2023-2024

HINDUSTHAN INSTITUTE OF TECHNOLOGY

(An Autonomous Institution, Accelerated by NBA and Accelerated with "A" Grade by NAAC)

COIMBATORE – 641 032.



It is here by informed that the following faculty members are nominated as **Planning and Evaluation committee** for the year 2023-2024.

S.No	Name of the Member	Position	Category	Mobile No.	
1	Dr. C.Natarajan,	Chairman	Principal	99946 30696	hitprincipal@hindusthan.net
2	Dr. A. Jameer Basha	Coordinator	Senior faculty member of the College	94434 03786	a.jameerbasha@gmail.com
3	Dr.S.R.Rajabalyanan	Member	Senior faculty member of the College	94439 24797	hit.mech@hindusthan.net
4	Dr.K.P.Dhanabalakrishnan	Member	Senior faculty member of the College	97501 08880	hit.aero@hindusthan.net
5	Dr. B.Paulchamy	Member	Senior faculty member of the College	96291 83233	hitece2013@gmail.com
6	Dr. M. Duraipandian	Member	Head of the Department	9994144286	durainithi@gmail.com
7	Dr. S. Jeyabharathi	Member	Head of the Department	9940880528	dr.jeyabharathi.s@hit.edu.in
8	Dr. D.M.Navarasu	Member	Head of the Department	9363166343	dr.navarasu@hit.edu.in
9	Dr.L. Vijayakumar	Member	Head of the Department	8778629356	dr.vijakumar@hit.edu.in
10	Dr.C.Sabarinathan	Member	Senior faculty member from Other College	9842205450	autohod@hicet.ac.in
11	Mr.C. Varadharajan	Member	Industrial expert	9443348595	info@hindusthan.net
12	Dr.Suresh Bhaskar	Member	Architect /Civil Engineer	8098786151	barch@hindusthan.net

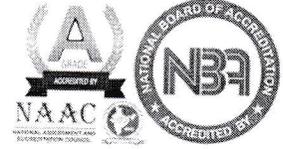
(Signature)

IQAC Coordinator

(Signature)
Principal



**HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE-32.**



PLANNING AND EVALUATION COMMITTEE

CIRCULAR

HITECH/PEC/2023-24/01

15/07/2023

The first planning and evaluation committee meeting for the Academic year 2022-23 will be conducted on 17/07/2023, 11.00 A.M at Board Room, Hindusthan Institute of technology. The constitute members of the cell is requested to attend the meeting in person without fail.

Agenda of the meeting is as follows

1. Allocation of Class Room
2. NIRF Ranking
3. NIRF Innovation Ranking
4. IIC Activities
5. Project Proposal for seed money funding
6. Organized the technical events along with the industries.
7. IQAC Auditing
8. Board of Studies Meeting
9. Academic council Meeting
10. Governing Council Meeting
11. Any other matter with permission of chair


Dr. C. Natarajan
Principal / Chairman

15/7/23



HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE – 641 0 32



MINUTES OF PLANNING AND EVALUATION COMMITTEE

MEETING HELD ON 17.07.2023 AT 11.00 AM AT BOARD ROOM

Members of Planning and Evaluation Committee

Sl.No.	Name	Category	Position
1.	Dr. C.Natarajan,	Principal	Chairman
2.	Dr. A. Jameer Basha	Senior faculty member of the College	Coordinator
3.	Dr.S.R.Rajabalayanan	Senior faculty member of the College	Member
4.	Dr.K.P.Dhanabalakrishnan	Senior faculty member of the College	Member
5.	Dr. B.Paulchamy	Senior faculty member of the College	Member
6.	Dr. M. Duraipandian	Senior faculty member of the College	Member
7.	Dr. S. Jeyabharathi	Senior faculty member of the College	Member
8.	Dr. D.M.Navarasu	Senior faculty member of the College	Member
9.	Dr.L.Vijayakumar	Senior faculty member of the College	Member
10.	Dr.C.Sabarinathan	Senior faculty member from Other College	Member
11.	Mr.C.Varadharajan	Industrial expert	Member
12.	Dr.Suresh Bhaskar	Architect /Civil Engineer	Member

Proceedings:

1. The planning and evaluation meeting started by 11.00 a.m. with the welcome address by the chairman Dr.C.Natarajan.
2. All the class rooms are re distributed based on intake of the students and also monitor the students easily.
3. We must make preparations in order to get NIRF status this year. The coordinator asked to prepare a detailed report in order to obtain the NIRF rank.
4. All department details regarding NIRF Innovation ranking process should be submitted to Mr.S.Udhayakumar, AP/Mech and Mr.B.Hakkem AP/ECE.

5. Last year IIC Activities are appreciated by the Principal and asked to improve the IIC activities and try to get Five Star for the academic year 2023-2024.
6. For the academic year 2022–2023 Seed Money Projects were completed. For the academic year 2023–2024, the committee intended to accept proposals for seed money support from faculty members with the permission of the management and research advisory committee.
7. All department heads are required to sign more memorandums of understanding (MoU) with key industries. Organize more technical events with industrial knowledge and support.
8. Internal Quality Assurance cell (IQAC) auditing is planned to be conducted by IQAC coordinator and a team of faculty members during this semester.
9. In accordance to the UGC guidelines, every department of the institution are in need to conduct the Board of Studies meeting with the composition of a Chairman, Faculty Members, University Nominee, two Subject Experts from other institutions, an industrial expert and an alumni nominee.
10. The Academic council meeting was planned to be conducted in the month of September 2023 after the conduct of Board of studies meeting.
11. The Governing Council meeting was planned to be conducted in the month of October 2023. Dr. A. Jameer Basha asked to make an arrangements
12. Dr. A. Jameer Basha requested that the classroom be made available for the new course B.Tech (AIDS) and additional intake of CSE.
13. The meeting ended with vote of thanks by the chairman and it was announced to remain present in the next meeting.


Dr. C. Natarajan
Principal / Chairman

Copy to

1. The convener, Members concerned
2. All Head of the Departments
3. Manager
4. File Copy



HINDUSTHAN INSTITUTE OF TECHNOLOGY
COIMBATORE – 641 0 32

PLANNING AND EVALUATION COMMITTEE MEETING



The following members are attended the First Planning and evaluation committee meeting for the academic year **2023-2024** held on **17.07.2023** at 11.00 pm at Principal Office.

S.No	Name of the Member	Designation	Signature
1.	Dr. C.Natarajan,	Principal	
2.	Dr. A. Jameer Basha	Senior faculty member of the College	
3.	Dr.S.R.Rajabalayanan	Senior faculty member of the College	
4.	Dr.K.P.Dhanabalakrishnan	Senior faculty member of the College	
5.	Dr. B.Paulchamy	Senior faculty member of the College	
6.	Dr. M. Duraipandian	Head of the Department	
7.	Dr. S. Jeyabharathi	Head of the Department	
8.	Dr. D.M.Navarasu	Head of the Department	
9.	Dr.L.Vijayakumar	Head of the Department	
10.	Dr.C.Sabarinathan	Senior faculty member from Other College	
11.	Mr. Varadharajan C	Industrial expert	
12.	Dr.Suresh Bhaskar	Architect /Civil Engineer	

S.NO.	POINTS DISCUSSED	ACTION TAKEN
1	NIRF ranking	All the details regarding NIRF are given to Dr.S.Kavitha, Professor/ECE.
2	NIRF Innovation ranking process	All the HoDs are asked to submit the department details to Mr.S.Udhayakumar, AP/Mech or Mr.B.Hakkem AP/ECE
3	IIC Activities	IIC activities allotted by various departments as per the Cycle from IIC. All details of this activities are uploaded in IIC portal as on date by Mrs.R.T.Subhalakshmi AP/CSE
4	Seed Money Proposal	Dr. B. Paulchamy was nominated as Coordinator for Seed Money Proposal
5	Board of Studies Meeting	All the Department Heads are asked to conduct the Board of Studies Meeting as per the schedule. Heads are instructed to renew the members in accordance with Anna University regulations if any member's term on the Board of Studies Meetings has expired.
6	Academic council Meeting	The Academic Council meeting will proceed as planned. Dr.V.Suresh Babu COE will take the necessary arrangements to conduct the meeting.
7	Governing Council Meeting	As per schedule The Governing Council Meeting will be conducted in the month of October 2023. Dr.A.Jameer Basha HoD/ CSE will take the necessary arrangements to conduct the meeting.
8	MoU with leading Industries	Faculty members and HODs are approached various industries. Organized the various technical events along with the industries.
9	Class Room Allotment	According to the requirements of the departments, classrooms are assigned.


Dr.C.Natarajan
Principal / Chairman

Copy to

1. The convener, Members concerned
2. All Head of the Departments
3. Manager
4. File Copy